



## FOOTBALL

### Application for Centre Letting 2014—15

Dates Required: from.....to .....

Purpose of Letting:.....

Team Name & Age Group:.....

Facilities Available	Cost Per Match	Required (Tick)
Football Pitch - Junior	£30.00	
Football Pitch – Adult	£47.00	
Synthetic Turf Pitch (Weekends Only)	£55.00	
Synthetic Turf Pitch (Weekdays)	£100.00	
Training Session (Non-marked grassed area – Juniors only)	£5.00	

MATCH DAY	KICK-OFF TIME

TRAINING DAY	TIME

<b>Name of Hirer:</b>			
<b>Address:</b>			
<b>Telephone No:</b>		<b>Mobile No:</b>	
<b>Email Address:</b>			
<b>Invoice Address: (if different to above)</b>			

I request permission to hire the Dormston Centre Facilities as specified above. I agree to abide by the rules/conditions of hire as printed in this documentation.

<b>Signed:</b>	<b>Date:</b>
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<b>Letting Approved by:</b>	<b>Print Name:</b>
<b>Date:</b>	<b>Position:</b>

**CONDITIONS OF HIRE**

**1. SAFEGUARDING & QUALIFICATIONS**

- Hirers who run activities involving children and young people using paid employees and volunteers are required to declare that they have a Child Protection Policy in place and that they update their DBS checks on a regular basis.
- If the hire involves children or vulnerable adults please confirm that you, the hirer and any other adults involved in the activity, have been properly vetted in accordance with “safer recruitment guidance” procedures.
- You will need to supply, on the table below, DBS clearance details of all the adults working with you.
- If the hire requires coaching qualifications, please confirm in the table that you, the hirer and any other adults involved in the activity, have appropriate qualifications for the activity you are running.

Name of Adults Involved in the activity	DBS Number	Date of DBS Clearance	Qualifications Held Yes/No

**2. INSURANCE**

- It is the hirers responsibility to ensure that Public Liability Insurance has been arranged in the name of the individual/organisation hiring the centre premises for a limit of indemnity of at least £5,000,000
- A Copy of the valid insurance certificate must be returned with the booking form.

**3. RISK ASSESSMENT/SAFETY**

- Please attach to this form a full risk assessment for the activity you are running which you have signed and dated.
- The centre may refuse or cancel a booking without notice if weather conditions of the state of the ground make it likely that unreasonable damage may result from use.
- Smoking is not permitted in any area of the site.
- The changing facilities must be left in a reasonable state of tidiness. All football boots must be removed before entering.
- Failure to leave the changing rooms and/or toilets in an acceptable state will lead to a charge being levied for extra cleaning costs.
- All vehicles should be parked in the designated car park on site. Vehicles must not be parked where they would obstruct residents’ driveways or access by the emergency services.
- All players/spectators must behave in a responsible manner to avoid disturbance to local residents
- Dogs are not allowed on the site except for guide dogs.

**4. PAYMENTS**

- All payments are to be made in advance of the scheduled games.
- Games will be charged in bookings of ten weeks and a fixture list must be supplied.

**5. CONFIRMATION**

- It is the Hirer’s responsibility to ensure that all players and spectators associated with their team, and those of their opponents at each match, are advised of the terms of conditions

Signed ..... Date .....